

Our reference
FIU 18/5/60



**Republic of Vanuatu
State Law Office**

25 June 2020

Financial Intelligence Unit

To AML&CTF Compliance Officer

Unit 12-14, Top Floor, Port Vila Mall
Rue Pierre Lamy, Port Vila

Guidance Note No. 4 of 2020

Private Mail Bag 9048
Port Vila

Telephone (678) 22362
Mobile (678) 7330250
Website www.fiu.gov.vu
Email vfiu@vanuatu.gov.vu

Completion of Prescribed AML&CTF Registration Form

This Guidance Note is issued in relation to section 9(3) of the Anti-Money Laundering & Counter-Terrorism Financing Act No. 13 of 2014.

This section applies to reporting entities who wish to be registered on the VFIU register and must complete the prescribed registration form, including its name and such other details as are prescribed by the Regulations.

The AML&CTF forms are a legal obligation and given that they are prescribed all the fields on the forms must be completed with the exception of those fields that may be irrelevant to certain entities whereby the entity should complete the field with a 'Not applicable' or 'N/A' response.

Therefore, it is imperative that reporting entities provide a response to all the fields in the prescribed forms and have the necessary approval and sign off of the completed AML&CTF form by senior management as endorsement of the answers provided.

This measure is necessary to ensure that reporting entities are complying with the obligations set out in the said Act.

Yours faithfully,


Floyd Ray MERA
Director FIU



REPUBLIC OF VANUATU
FINANCIAL INTELLIGENCE UNIT

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